

Timber Strong Career and Employment Expo

Application for Career and Employment Table Display

(PLEASE PRINT OR TYPE)

By completing below, the company/organization agrees to display employment information and staff a table space at the PA Timber Show, Timber Strong-Career and Employment Expo on June 4 & 5 between 11:00 a.m. and 1:00 p.m. each day. The participant understands and agrees to comply with the guidelines for the event. Complete this application and return completed copy by mail or email (patimbershow@psu.edu) by Friday, May 28, along with payment.

Company/Organization Name: _____

Contact Name: _____ Contact Email: _____

Onsite Contact Person: _____ Cell Phone: _____

Fee: ___ 10' x 10' booth for \$300 (table, 2 chairs, electricity and internet) ___ Show Exhibitor - Complimentary

Employers not registered as Timber Show exhibitors, please provide mailing address (street, city, state, zip):

Payment: Checks must be payable to "The Pennsylvania State University" (Fed ID #24-6000-376) for the total amount. Credit cards will not be accepted for this event.

Return to: Penn State's Timber Show, 318C Tyson Bldg. University Park, PA 16802

Guidelines for Participation

1. The advertised hours for the Timber Strong Career & Employment Expo will be Friday and Saturday, 11:00 a.m. to 1:00 p.m. Exhibitors should expect the highest volume of traffic during those times. However, the display space will remain open and available for the duration of the Timber Show or at the discretion of show management, affording exhibitors and applicants the opportunity to use the space for interviews, follow-up meetings or additional recruiting time.
2. Employment Expo booths are for the sole purpose of recruiting prospective employees and discussing career opportunities. Sales of products or solicitation for services is prohibited in the Employment Expo space. Exhibitors wishing to conduct such activities should register as a Timber Show exhibitor, which includes complimentary Employment Expo space. Penn State's Show Management, at its sole discretion, reserves the right to remove Employment Expo displays for inappropriate use.
3. All displays should focus on employment or career opportunities in the forest products industry. Displays should be of good quality and conducive to the tone and atmosphere of the show. Show management reserves the right to limit the number of accepted participants.
4. All participants must be courteous to surrounding company/organization displays as far as noise, soliciting methods, and policing of trash. Displays must be within your marked exhibit space. Any complaints received by management will be dealt with individually with Penn State's Show Manager's decision being final. Food or beverage shall not be provided by any exhibitor to the public, without permission of Penn State.

Please contact Stephanie Phillips-Taggart, steph@keystonewoodpa.org or 570-601-7000, for further event information and upcoming Timber Strong-Career and Employment Expo promotional opportunities!

The Career Expo is coordinated by the Pennsylvania Forest Products Association and the Keystone Wood Products Association, with marketing support of the National Hardwood Lumber Association.