

# College of Agricultural Sciences Summer Undergraduate Student Research Proposal Form

Submit Research Proposal Form as a PDF by e-mail to:  
Office for Undergraduate Education at [AgUgradResearch@psu.edu](mailto:AgUgradResearch@psu.edu)

**\*\*Proposal form and application document must be typed. Handwritten forms will be rejected.\*\***

|                 |               |
|-----------------|---------------|
| Student Name:   | Student ID #: |
| Student E-mail: | Major:        |

|   |   |
|---|---|
| Have you applied for a SU26 Erickson Discovery Grant? Yes      No | Are you an international student? Yes      No |
|---|---|

|                         |
|-------------------------|
| Research Project Title: |
|-------------------------|

|                           |                  |
|---------------------------|------------------|
| Faculty Research Adviser: | Host Department: |
|---------------------------|------------------|

|  |  |
|--|--|
| Amount Requested from the College (\$3,500 maximum): |  |
| Fixed Unit Contribution (not in-kind):               |  |
| <b>TOTAL REQUEST:</b>                                |  |

**IMPORTANT TERMS AND AGREEMENT FOR STUDENT AND FACULTY RESEARCH ADVISER:** By our signatures below, we attest that this proposal as written is an original student developed work and does not contain in-whole or in-part sections of written material from previously submitted grants, reviews, or published material that would constitute plagiarism. We also understand that failure to appropriately utilize the funds within the semester awarded or significant deviation from the commitments of the proposal could result in the retraction of awarded funds.

|  |       |
|--|-------|
| STUDENT <u>SIGNATURE</u> (genuine e-signature accepted): | Date: |
|--|-------|

|   |       |
|---|-------|
| FACULTY RESEARCH ADVISER <u>SIGNATURE</u> (genuine e-signature accepted): | Date: |
|---|-------|

**Department Head Signature:** By my signature below, I understand that my unit will contribute \$500 toward the proposed budget, and that my unit will administer the hiring of the awarded student in accordance with all HR policies and procedures.

|  |       |
|--|-------|
| DEPARTMENT HEAD <u>SIGNATURE</u> (genuine e-signature accepted): | Date: |
|--|-------|

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PLEASE PROVIDE AN ANSWER FOR EACH QUESTION BELOW.

## 1. INTRODUCTION AND BACKGROUND INFORMATION (Maximum 300 words)

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## 2. PROJECT OBJECTIVES (Maximum 100 words)

## 3. SIGNIFICANCE OF THE PROJECT (Maximum 100 words)

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4. DESCRIBE YOUR SPECIFIC ROLE IN THIS PROJECT (Maximum 100 words)

5. PROJECT TIMELINE (Maximum 100 words) – *Include any necessary approval processes, training, and the primary tasks of the project. Please detail anticipated dates of completion.*

6. WORK LOCATION (Maximum 100 words)

Will any of your work for this project take place outside of Pennsylvania?    Yes    No  
If yes, where and for how long?

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## 7. MATERIALS AND METHODS (Maximum 300 words)

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8. HOW DATA OR RESULTS WILL BE ANALYZED AND USED (Maximum 100 words)

9. LITERATURE CITED (Limited to 3 references)

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10. **PERSONAL STATEMENT** (Maximum 300 words) – *Please provide a personal statement as it relates to your proposed undergraduate research project. The statement may include but is not limited to: your interest and enthusiasm for the research topic; any special connections to the research that fuel your interest; items that make your research unique; personal characteristics or credentials that make you a strong candidate for the award; your professional goals and how this award could support those goals; etc.*

**SUMMER UNDERGRADUATE RESEARCH PROPOSAL BUDGET FORM**

|                                |
|--------------------------------|
| <b>Student Name:</b>           |
| <b>Research Project Title:</b> |

**Hours and Wages**

Please refer to Human Resources for the appropriate wage and fringe rate. It is the responsibility of the host department/Faculty Research Adviser to work with the College of Ag Sciences HR office to establish wage employment for the student, set wage rates and initiate payment.

To ensure that you are able to spend all of your funds within the semester they are awarded, please be sure to forecast your wage hours as accurately as possible.

| Estimated Number of Hours | Wage Rate |
|---------------------------|-----------|
|                           |           |

\*Please be aware the fringe rate will be automatically calculated based on the student's course load within the semester they are completing their research. Visit <https://researchsupport.psu.edu/osp/prepare-proposals/develop-budget/fringe-benefits-and-fa-costs/> for additional information.

|                                    |       |
|------------------------------------|-------|
| Wages Subtotal                     | _____ |
| Fringe Estimate (2025/2026 = .3%*) | _____ |
| <b>Wages and Fringe Total</b>      | _____ |

Wage employees who work 750 hours in a calendar year will convert to the wage fringe rate. Visit <https://hr.psu.edu/current-employee/benefits/retirement> for additional information.

**Supplies and Materials**

|  | Cost |
|--|------|
|  |      |
|  |      |
|  |      |
|  |      |
|  |      |
|  |      |
|  |      |

(This total should not exceed \$500 )      **Supplies Subtotal** \_\_\_\_\_

**TOTAL REQUEST (Not to exceed \$4,000)** \_\_\_\_\_

Unit Contribution \_\_\_\_\_

**Requested Amount from the College (Not to exceed \$3,500)** \_\_\_\_\_