



**College of Agricultural Sciences Student Activity Funding  
Club or Organization  
BUDGET INFORMATION**

*Attach typed documents if additional space is needed. Handwritten forms will not be accepted.*

Name of Club/Organization: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Title of Event: \_\_\_\_\_ Location of Event: \_\_\_\_\_

**Transportation**

*Provide an explanation of transportation type and cost. Include airport of departure, rationale for multiple vehicles, taxi, cost-sharing, etc.*

Type of Transportation	Number of Students		Cost per Student	=	Total
Air	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Train	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Bus	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

University Vehicle	Number of Days		Cost per Day	=	
Vehicle Type:	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
	Number of Miles		Cost per Mile	=	
	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

Rental Vehicle	Number of Days		Cost Per Day	=	
Vehicle Type:	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
	Number of Miles		Cost Per Mile	=	
	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

Taxi	Number of Students		Cost per Student	=	
	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

**Transportation Total**

**Registration Fee (if applicable):**

Number of Students		Cost per Student	=	Registration Total
<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

**Lodging - Must use cost per student for lodging as indicated in calculations**

Cost per Student	X	Number of Students	X	Number of Nights	=	Lodging Total
<input type="text"/>	X	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

**Meals - Must use cost per student for meals as indicated in calculations**

Cost per Student	X	Number of Students	X	Number of Days	=	Meal Total
<input type="text"/>	X	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>

**Miscellaneous Expense (include description):**

<input type="text"/>	<b>Miscellaneous Expense Total</b>
<input type="text"/>	<input type="text"/>

Additional Comments:	Total Expenses
<input type="text"/>	<input type="text"/>
<input type="text"/>	<b>Less Additional Funding (from below)</b>
<input type="text"/>	<b>Funds Requested</b>

Is Additional Funding Available?			<p align="center"><b>Upon review by the Student Activities Committee, funding awarded will be sent directly to the club/organization's ASA account as identified on the cover sheet of this proposal.</b></p>
Amount if Known			
UPAC Request	Yes	No	
Club/Team Funds	Yes	No	
Department Funds	Yes	No	
Department Endowments	Yes	No	
<b>Total Amount of Additional Funding</b>			