

# College of Agricultural Sciences Academic Exception Petition Form

**\*Student must be fully admitted to their major before submitting this form.**

<b>Student Name:</b>	<b>Date:</b>
<b>Student ID#:</b>	<b>*Major &amp; Option:</b>
<b>Student Email:</b>	<b>Minor:</b>
<b>Student Phone (optional):</b>	<b>Year and Semester of Expected Graduation:</b>

**Instructions:** To petition for an academic exception, you **must be in your major** and consult with your adviser before completing this form. After it has been reviewed by your adviser and approved by your department/school, this form should be submitted to the Office for Undergraduate Education, Room 101 Ag Admin Building with a **current degree audit attached and all courses highlighted.**

**COURSE SUBSTITUTIONS:** Both the substitute course and required course **MUST** be **HIGHLIGHTED** on degree audit.

SUBSTITUTE COURSE <i>(highlighted on audit)</i>	REQUIRED COURSE <i>(highlighted on audit)</i>	JUSTIFICATION <i>(additional justification may be attached as a separate document)</i>

**CREDIT WAIVER**

REQUIREMENT	# OF CREDITS TO BE WAIVED	JUSTIFICATION

**COURSE or POLICY WAIVER**

COURSE or POLICY	JUSTIFICATION

**GENERAL EDUCATION:**

**9-6-3**                      9 Credit strength in   ARTS                      HUMANITIES                      SOCIAL AND BEHAVIORAL SCIENCES

<i>9 credits are as follows:</i>				For 3 CREDITS in: <input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GS
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**MOVE-3 for Knowledge Domains (GA, GH, GHW, GN, & GS ONLY)**

<i>Move-3 as follows:</i>	<i>From:</i>	<input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GHW <input type="checkbox"/> GN <input type="checkbox"/> GS	<i>Class Name:</i>	
	<i>To:</i>	<input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GHW <input type="checkbox"/> GN <input type="checkbox"/> GS		

Instead of taking the required credits (GA, GH, GHW, GN, and GS) a student can move three credits from one knowledge domain into a different knowledge domain. The exception to this: a student cannot take 3 credits out of GHW because the domain cannot go down to 0 credits. When all 30 credits are complete (**and after admitted into a major**) a student can submit an academic exception petition request form with their adviser to have your degree audit adjusted.

World Language Substitution: One world language course at the 12th credit level or higher (e.g., SPAN 003, FR 003, etc.) can be substituted for 3 credits of GA, GH, GN, or GS. If this substitution is made, it cannot be the only course in a knowledge domain. When the course is complete (and after admitted into a major) a student can submit an academic exception petition request form with their adviser to have your degree audit adjusted.

1) Student Signature:	Date
2) Adviser Signature:	Date
3) Program Coordinator Signature:	Date
4) Associate Dean Signature:	Date

**When this petition has been processed, a copy will be returned to the student's department for their record.  
Students will be able to check their LionPATH audit to confirm changes.**