

College of Agricultural Sciences Academic Exception Petition Form

***Student must be fully admitted to their major before submitting this form.**

Student Name:	Date:
Student ID#:	*Major & Option:
Student Email:	Minor:
Student Phone (optional):	Year and Semester of Expected Graduation:

Instructions: To petition for an academic exception, you **must be in your major** and consult with your adviser before completing this form. After it has been reviewed by your adviser and approved by your department/school, this form should be submitted to the Office for Undergraduate Education, Room 101 Ag Admin Building with a **current degree audit attached and all courses highlighted.**

COURSE SUBSTITUTIONS: Both the substitute course and required course **MUST be HIGHLIGHTED on degree audit.**

SUBSTITUTE COURSE <i>(highlighted on audit)</i>	REQUIRED COURSE <i>(highlighted on audit)</i>	JUSTIFICATION <i>(additional justification may be attached as a separate document)</i>

CREDIT WAIVER

REQUIREMENT	# OF CREDITS TO BE WAIVED	JUSTIFICATION

COURSE or POLICY WAIVER

COURSE or POLICY	JUSTIFICATION

GENERAL EDUCATION:

9-6-3 9 Credit strength in ARTS HUMANITIES SOCIAL AND BEHAVIORAL SCIENCES

<i>9 credits are as follows:</i>				For 3 CREDITS in: <input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GS
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MOVE-3 for Knowledge Domains (GA, GH, GHW, GN, & GS ONLY)

<i>Move-3 as follows:</i>	<i>From:</i>	<input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GHW <input type="checkbox"/> GN <input type="checkbox"/> GS	<i>Class Name:</i>	
	<i>To:</i>	<input type="checkbox"/> GA <input type="checkbox"/> GH <input type="checkbox"/> GHW <input type="checkbox"/> GN <input type="checkbox"/> GS		

Every student with an enrollment date of Summer 2018 or later, must have three credits of each Knowledge Domain (GA, GH, GHW, GN, and GS). If the student has the required credits for each Knowledge Domain and they have three credits over that limit, then they may move-3 credits from one knowledge domain into a different knowledge domain. The exception to this: a student cannot take three credits out of GHW because the domain cannot go down to 0 credits. When all 30 credits are complete (**and after admitted into a major**) a student can submit an academic exception petition request form with their adviser to have your degree audit adjusted.

World Language Substitution: One world language course at the 12th credit level or higher (e.g., SPAN 003, FR 003, etc.) can be substituted for 3 credits of GA, GH, GN, or GS. If this substitution is made, it cannot be the only course in a knowledge domain. When the course is complete (and after admitted into a major) a student can submit an academic exception petition request form with their adviser to have your degree audit adjusted.

1) Student Signature:	Date
2) Adviser Signature:	Date
3) Program Coordinator Signature:	Date
4) Associate Dean Signature:	Date

**When this petition has been processed, a copy will be returned to the student's department for their record.
Students will be able to check their LionPATH audit to confirm changes.**