

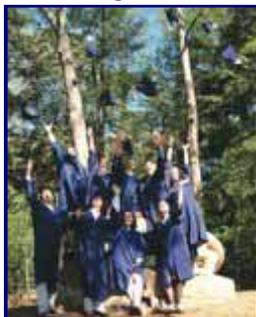


OFFICE FOR UNDERGRADUATE EDUCATION

INSIDE THIS ISSUE:

- Advising Corner 2
- Summer and Fall 2013 UG Research Proposal Deadline 2
- Outstanding Senior Contest 3
- Judges Needed for the Undergraduate Exhibition 3
- World Campus Certificate for Online Teaching 3
- Reminders for Final Week of Classes 4
- Program Coordinator Meetings 4
- Student Privacy and Privacy Rights 5
- 2013 Student Awards Recognition 6
- Outstanding Undergraduate Thesis Announcement 7
- Penn State Reads: Beautiful Souls 7
- Disability Services Webinar 7
- 2013 ICAC Summary 8
- 2013 NACTA Conference 9

Spring 2013 Commencement



The College of Agricultural Sciences Spring 2013 Commencement exercises will be at Eisenhower Auditorium on **Saturday, May 4th at 9:00 AM**. We're pleased to announce one of our own alumni, **Dr. MeeCee Baker '82, '94 Ph.D. Ag Education**, will be our commencement speaker. Dr. Baker serves as managing partner and chief operating officer for Versant Strategies, a government affairs firm specializing in agribusiness and rural affairs.

Harbaugh Entrepreneurship Forum

Join us when the Lion meets Red Bull—Featuring Mr. Hans Vriens, Former Director of Red Bull USA and SVP of Global R & D for the Hershey Company. This spring's Harbaugh Entrepreneurship Forum is scheduled on **April 9th at 6:00 p.m. in Room 10 Sparks Building**. Contact Dr. Mark Gagnon (mag119@psu.edu) for additional information.



Student Financial Literacy Programs



Dr. Cathy Bowen will present *10 Things College Students Should Know About Money* on **April 10, 2013, 3-4:00 PM** in Foster Auditorium, Room 102, Paterno Library. Dr. Bowen is a professor and extension specialist in the Department of Agricultural Economics, Sociology and Education at Penn State. Her talk will highlight the key topics students should know

about understanding and managing their finances.

Emily Grier (Klaus intern at the business library) and Lauren Rieter, Business Librarian, also have two more events for Financial Literacy Month in the works. Farnoosh Torabi will be presenting via Skype in session geared toward women on **April 8, 6-7:00 PM** in Room 108, Business Building.

Daad Rizk who was recently hired in Penn State Outreach to work on the financial literacy curriculum will be doing a hands-on budgeting workshop on **April 17, 3-4:30 PM** in Room 302, Paterno Library.

Entrance to Major Process Almost Complete

Just a reminder, even though students have received the decision about whether or not they have been accepted into a particular major, the Registrar does not move students into the major officially until the grades have been posted for this semester. If you have students in their 3rd semester or higher who did not complete the process or for one reason or another just were not part of the process, you can still submit a paper change of major form to 101 Ag Admin.



Summer Brown Bag Lunches for 2013

The Office for Undergraduate Education sponsors informal brown bag discussions each summer and plans to continue this tradition in 2013. If you have any topic ideas/suggestions related to advising or teaching, please send them to Terry Musser at txm4@psu.edu.

Save the Date!

The annual DUS Fall Advising Conference will be held on **Wednesday, September 18th** at The Penn Stater this year. The Office for Undergraduate Education will pay the registration fee for up to four College advisers to attend. Stay tuned for more details about this year's theme and how you can get a free registration to the conference.



Student Recruitment and Enrollment Committee Schedule

The Student Recruitment and Enrollment Committee's (SREC) final meeting is scheduled on **Wednesday, May 1, 9:00-10:30 AM, in Room 110 ASI Building.**

Summer and Fall 2013 Undergraduate Research Proposal Deadlines

SUMMER 2013 undergraduate research proposals are due **by 5:00 p.m. on April 5, 2013.** The College will contribute up to \$3,000 maximum for each approved proposal.

FALL 2013 undergraduate research proposals are due **by 5:00 p.m. on April 26, 2013.** The College will contribute up to \$1,750 maximum for each approved proposal.

Submit your proposals to **Richard J. Rateau, 110 Agricultural Administration Building.** Proposal forms and additional information are available at: <http://agsci.psu.edu/students/research>.



Outstanding Senior Contest

An opportunity to share with your club members:

The Penn State Coaly Honor Society and College of Agricultural Sciences Alumni Society will be hosting the College of Agricultural Sciences Outstanding Senior Contest. All Seniors graduating in May, August, and December 2013 are eligible to apply. The award is based on academic achievement, extra-curricular activities, work experiences, and contributions to Penn State and our College. Applicants must be enrolled in a major offered by the College of Agricultural Sciences.

You can get your application form at 101 Ag. Administration Building. Forms need to be turned into 101 Ag Administration Building by noon (12 pm) on **Thursday, April 4**. Please do not email your application.

There will be a selection committee to select finalists for the contest and then will proceed to an interview, which will take place April 8, 2013. The recipient will be named based on the application materials and a personal interview. If you have questions, please contact Heather Stutzman (has5119@psu.edu) or Taylor Young (tey5017@psu.edu) for more information.

Judges Needed for the Undergraduate Exhibition

The Office of Undergraduate Education is seeking faculty and graduate student volunteers to serve as judges on **Wednesday, April 10** for the Undergraduate Exhibition in five poster entry categories: Arts and Humanities, Engineering, Health and Life Sciences, Physical Sciences, and Social and Behavioral Sciences. The need for judges is particularly substantial in the life sciences area where half of the posters are entered. Individuals willing to serve as a judge should complete the [Judge Volunteer Form](#) and submit the form electronically.

Volunteers choose the time and category(ies) for judging. Each judging session spans a 90-minute period (9:30-11 a.m.; 11 a.m.-12:30 p.m.; 12:30-2 p.m.) in which each judge is given approximately three posters to review. Most judges find that a total of

about 45 minutes is required to complete the judging. The students will be available through the 90-minute session so judging can take place at any time during that period. A judge need not stay the entire 90 minutes.



Judges will be contacted by the Office of Undergraduate Education in late March with judging times and procedures, poster assignments and abstracts. Information about the Undergraduate Exhibition can be found at www.undergradresearch.psu.edu.

Questions may be directed to Mary Beth Crowe, assistant vice president and assistant dean for Undergraduate Education, 814-863-1864 or mbc5@psu.edu.

World Campus Certificate for Online Teaching



Certificate for Online Teaching

OL 1000: Introduction to the World Campus

Explore an overview of the World Campus and the experience of teaching online.

OL 1800: Accessibility

This self-paced course guides participants through scenarios addressing University policies and resources available to support and accommodate learners' special needs.

OL 1900: Prove It!

OL 1900 builds on faculty competencies using many features of Penn State's Learning Management System (LMS), ANGEL.

Both faculty who are new to ANGEL and those looking for a refresher benefit from this course.

OL 2000: Effective Online Teaching

Four weeks

Participants gain essential skills to teach online and experience the student perspective of learning online. *Two to three hours per week.*

OL 2700: Online Presence

Three Weeks

Enhance your ability to establish and maintain online presence to engage students and foster a dynamic learning environment. *Two to three hours per week.*

Spring/Summer 2013 Registrations

Register for Spring semester offerings for both OL 2000 and OL 2700 starting:

April 1
May 6
June 3
July 1

Register for all OL Series Courses: <http://psuwcfacdev.ning.com/>



Reminders for Final Week of Classes

University Faculty Senate Policy 44-20 stipulates that any end-of-semester examinations (with the exception of quizzes and narrowly limited tests worth no more than ten percent of the semester grade) may only be administered during the final exam period. When end-of-semester examinations are not administered, term projects, reports and other integrative assignments worth more than ten percent of the course grade may not be due earlier than the first day of the final examination period.

Please note that the University Faculty Senate policy does include a provision for exceptions to the ten percent criterion—"for educational reasons and only as recommended by the faculty of the program offering the course and approved by the appropriate dean or chancellor." In addition, Academic Administrative Policy/Procedure F-2 provides a procedure for students to follow if she or he believes the Senate policy has been violated.

Senate policy also governs the circumstances in which students may request an alternate exam time—those being either a direct conflict (two exams scheduled at the same time) or an overload conflict (too many exams within a prescribed time period). The official final exam week generally precludes the scheduling of other sanctioned activities that would normally represent excused class absences. Students therefore should not need to request make-up exams because of "other sanctioned activities." There might, however, still be circumstances involving serious illness or family emergency under which a provision for a make-up, or alternative timing, should be made. That does not include a prematurely scheduled flight home or the convenience of an early-week ride offer.

Finally, I want to stress the importance of getting grades in promptly. Per Senate policy, deferred grades (DF) and no grades (NG) prevent students from graduating; timely submission of grades will avoid unintentionally disadvantaging our students.

I appreciate your help.

Yvonne Gaudelius
Office of Undergraduate Education
417 Old Main

Undergraduate Program Coordinator Meeting Schedule

The Spring 2013 Program Coordinator Meetings are scheduled at **1:30-3:00 PM** on the following dates and locations:

Tuesday, April 23 Room 217 Forest Resources
Thursday, May 16 Room 118 ASI

Please mark your calendars and note the room locations. We welcome your input and ideas for agenda items, so please feel free to add an item for discussion at these meetings.



Jim Dunn	AG BM, and 2 AGB
Dennis Decoteau	HORT
Stephanie Doores	FD SC
John Ewing	AEE and AG SC
Tarrah Geszvain	AGECO
Les Griel	VB SC
Leland Glenna	CED
Pamela Hankey	IID
Jude Liu	A S M
Ellen Manno	FORSC, W F S, and W P
Megan Marshall	B E
Robert Mikesell	ANSCI
Rob Shannon	E R M
Dan Stearns	LSCPE
Jack Vanden Heuvel	TOX
Andrew Mc Nitt	TURF

Student Privacy and Privacy Rights

Privacy and privacy rights have emerged as an important interest for all of us here at Penn State. It is especially important for our students. As individuals, and as members of the Penn State community, we have committed ourselves to preserving confidentiality. We have also committed ourselves to do right by our students. These are commitments that run deeply within the Senate and are shared by our colleagues throughout the university. It is to further this strong commitment to the important value of student privacy that we write to you today.



Our privacy policies are, to some extent, derived from federal law and regulations. Among the most important is the federal Family Educational Rights and Privacy Act (FERPA) of 1974. FERPA governs how educational institutions control and safeguard their student education records. All employees of educational institutions who have access to student records must abide by FERPA requirements. For us at Penn State, that means that most faculty, if not all of us, likely come within these legal requirements as we tend to our usual business of teaching and otherwise interacting with students.

Because as Penn State faculty members we interact with students and have access to student records as part of our teaching and advising responsibilities, it is vital that we understand our obligations with respect to FERPA. That understanding requires a little bit of work on our part as faculty. However, in order to facilitate that learning, the Office of the University Registrar has developed an on-line FERPA tutorial and quiz available in ANGEL. The tutorial is intuitive and easy; working through it makes it easy to learn what is necessary to be respectful of student privacy concerns and to comply with our legal obligations.

As a consequence of the importance of our privacy policies and in order to ensure full compliance with our legal obligations, we believe it is important to make sure that all of us take the time to master the basic rules necessary to comply with FERPA. ***Beginning fall 2013, all faculty members will be required to demonstrate their understanding of FERPA by successfully completing the quiz. Failure to do so will prevent access to eLion for purposes of obtaining class lists, posting grades, and carrying out advising responsibilities.*** We know we can do this and we really appreciate your time and attention to this simple but effective and important process.

To ensure that all of us have the time to comply, we have decided to extend the time you have to complete the FERPA tutorial through most of the summer. We hope that this will provide you the necessary flexibility and minimize any inconvenience in meeting this important requirement. ***Please visit ANGEL to view the tutorial at your earliest convenience but prior to August 1, 2013:***

1. Go to <http://cms.psu.edu>
2. Press the "Logon" button and log in with your Penn State access account
3. Under My Groups, click on "Find a group"
4. In the Keyword Search box, enter "ferpa" and click on the Search button
5. Click on the "FERPA – Family Educational Rights and Privacy Act" link (instructor is Ross Brode)
6. Click on each module, read the material, and when finished, take the quiz

Depending on your prior knowledge of FERPA, the tutorial and quiz should together take no more than 45 minutes to complete. A grade of 70% or higher on the quiz is considered acceptable. You may take the quiz as many times as necessary to achieve a satisfactory grade. ***But please remember—if you do not work through the tutorial and pass the quiz you will not be able to access eLion after August 1, 2013.*** We are not asking you to do something we haven't done ourselves. Both of us have gone through the tutorial and have taken and passed the quiz.

Thank you for helping to ensure that Penn State adequately protects the confidentiality of our student records. If you have previously passed the FERPA quiz, you may ignore this notice. If you have any questions regarding the tutorial or the quiz, please contact Ross Brode in the Registrar's Office at rbb2@psu.edu or 814 865-6572.

Larry Catá Backer
Chair, University Faculty Senate

Karen Schultz
University Registrar

2013 Student Awards Recognition

2013 President's Freshman Award

This award is presented annually to undergraduate degree candidates and provisional students who have earned a 4.00 (A) cumulative GPA based on at least 12 graded Penn State credits completed by the end of the fall semester of the academic year the award is given.

Cara E. Boothroyd
 Hayley R. Breech
 Alexander D. Burghardt
 Kathryn E. Dent
 Liam M. Farrell
 Megan E. Lehman
 Jessica E. Linder
 Taylor A. Moyer
 Sarah K. Newby
 Emily Pennock
 John A. Perkins
 Alex M. Stanish
 Christina C. Terradista
 Justin D. Welk

2013 President Sparks Award for Sophomores

This award is presented annually to those undergraduate degree candidates who have earned a 4.00 (A) cumulative GPA based on at least 36 graded Penn State credits completed by the end of the fall semester of the academic year the award is given.

Kira L. Hydock
 Nancy A. Kammerer
 Kiki L. Mullikin
 Amy R. Rutter
 Danielle N. Ryan

Evan Pugh Scholar Award

Evan Pugh Scholars are **juniors** and **seniors** who were in the upper 0.5% of their classes at the end of the fall semester of the year the award is given.

2013 Evan Pugh Juniors

Nicholas J. Moore - *Wildlife and Fisheries Science*
 Emily J. Rice - *Horticulture*

2013 Evan Pugh Seniors

Alyssa M. Dietrich - *Animal Sciences*
 Margaret M. Harding - *Food Science*

College of Agricultural Sciences Instruction & Curricular Affairs Committee Calendar 2012-2013

Proposals Due to College Administrator in CSCS system**	Send to ACUE Deans (if necessary) Post in ANGEL & notify committee for review	College Curricular Affairs Committee Meeting Dates and Location	Revisions Due back in CSCS and begin final approval process	*Proposals due to Faculty Senate	*Curriculum Report Publication Date (on Blue Sheets for 30 days)	*Senate Committee Curricular Affairs (SCCA) all day meeting
Friday Feb. 8, 2013	Feb. 11-12-13	Thurs. Feb. 28, 2013 1:30 -3:00 p.m. Room TBD	March 8, 2013	March 22, 2013	for the April 9, 2013 Issue	April 23, 2013
Friday April 5, 2013	April 8-9-10	Thurs. April 25, 2013 1:30 – 3:00 p.m. Room TBD	May 13, 2013	May 24, 2013	for June 11, 2013 Issue	August 20, 2013

* Dates posted by Faculty Senate.

Course proposals need to be completely through all CSCS consultation and ready to be sent to the college administrator (K. Pletcher) by this date to be reviewed at the college committee meeting. **Hard Copies are not required for the Course Proposals submitted via CSCS. Once a course proposal has passed through the College's Instruction and Curricular Affairs Committee review process and been approved for submission to the Faculty Senate, the appropriate hard copies will be made by the college administrator and sent to the Senate for their review process. **A Hard Copy original and a PDF copy is required for all Program Proposals**—since they are NOT submitted via CSCS yet. Senate Newsletters are posted to their website at: http://www.senate.psu.edu/senate_activity/newsletters.htm

Outstanding Undergraduate Thesis Announcement

Nominations for the Annual Competition for the Outstanding Undergraduate Thesis Award, sponsored by Penn State's University Libraries and the Schreyer Honor's College, are being solicited. Once again, we need your assistance in reaching out to college advisors and department heads to make them aware of this opportunity and award.

The University Libraries initiated the award as a way to emphasize the importance of developing quality research methods, and developing a thorough understanding of the legal and ethical issues related to the use of information – key components of academic excellence.

Through this award, the University Libraries seek to encourage excellence in the research process of locating, evaluating, and utilizing appropriate information resources.

An award is given to the student with the outstanding undergraduate thesis, as determined by a jury of librarians and other Penn State faculty. First place is awarded \$1,000, second place is awarded \$500, and third place is awarded \$250. Three final-

ists will be required to present a 30-minute public oral defense of his or her thesis.

For Schreyer Scholars, the thesis is the capstone of their honors experience at Penn State, and this competition celebrates research methodology and scholarship, conducted thoroughly and with integrity.

Details, including online submission forms, are available at <http://www.libraries.psu.edu/psul/admin/thesisaward.html>

To be considered, students must:

- Be nominated by or have a statement of support from a Penn State faculty member or thesis/honors advisor;
- Submit a thesis summary (250 words) between Friday, January 18 and Monday, March 18 (by 5:00 p.m.);
- **Submit thesis by Monday, April 8, 2013**

If you have any questions, please contact Sandy Confer at 814-863-4723 or sandy.confer@psu.edu.

Penn State Reads: Beautiful Souls by Eyal Press

The Penn State Reads Implementation Committee is pleased to announce that "Beautiful Souls: Saying No, Breaking Ranks, and Heeding the Voice of Conscience in Dark Times" by Eyal Press has been selected as the book for the 2013-2014 Penn State Reads program. It was selected for its broad, interdisciplinary approach to ethics and ethical decision-making. Press offered his own take on the themes in the book during a February 2012 interview with Publishers Weekly saying, "It doesn't take being perfect or heroic or brilliant to feel empathy or compassion, it's a universal human capacity."

New first-year University Park students will read the book prior to the beginning of the fall semester. Students will participate in a variety of programming and discussions centered on the book's major themes. A highlight of the Penn State Reads program will be the author's visit to the University Park campus, where students will have the opportunity to hear him deliver a thought-provoking lecture connecting the themes of Beautiful

Souls to the experiences and challenges facing college students today. Author and Journalist, Eyal Press is the 2012 Bernard L. Schwartz fellow at the New American Foundation and a past recipient of the James Aronson Award for Social Justice Journalism.

A full story is available on the Penn State News: <http://goo.gl/W3vjd>

If you have any questions, contact: Jackie Edmondson (jxe117@psu.edu) & Dan Murphy (dwm17@psu.edu)
Co-Chairs, Penn State Reads Implementation Committee



Disability Services Webinar

Topic: Students with Asperger Syndrome Webinar

Date: April 19

Time: 1:00 p.m.

Location: Adobe Connect via the web. The url for the Adobe Connect site is: <https://meeting.psu.edu/dcltraining/>. Simply enter the site through the web address and use your PSU log in credentials or PSU Guest credentials. The webinar session will last for 90 minutes (we will be available afterwards for continuing a discussion).

Description: Dr. Jane Thierfeld-Brown, one of the country's leading authorities, joined Salome to discuss access issues that are unique to accommodating students with Aspergers. They explore strategies that can be employed in designing academic adjustments.

This webinar is produced by Salome Heyward, for a description, go to: <http://salomeheyward.info/upcoming-events.html>.

2013 ICAC Summary

Course or Program	Course #	Type of Action	Type of review	* Action Taken
ANSCI	Minor	Change	New	Approved with Minor Changes
EQ SC	Minor	Change	New	Approved with Minor Changes
AN SC	311	Change	New	Not Approved, needs revisions and review again
A S M	326	Drop	New	Approved
A S M	221	Change	Re-review	Approved
A S M	422	Change	New	Approved with Minor Changes
A S M	428	Change	New	Approved with Minor Changes
E R M	402	Add	New	Approved with Minor Changes
ENT	424	Add	New	Approved with Minor Changes
FD SC	499	Add	New	Approved
PPATH	120	Change	New	Approved with Minor Changes
PPATH	296	Change	Re-review	Approved
PPATH	297	Change	New	Approved
PPATH	300	Change	New	Approved with Minor Changes
PPATH	318	Change	New	Approved
PPATH	397	Change	New	Approved
PPATH	405	Change	New	Approved
PPATH	412	Change	New	Approved
PPATH	416	Change	New	Approved
PPATH	417	Change	New	Approved with Minor Changes
PPATH	419	Change	New	Approved
PPATH	425	Change	New	Approved
PPATH	427	Change	New	Approved
PPATH	430	Change	New	Approved with Minor Changes
PPATH	496 & 497	Change	New	Approved
PPEM	454	Add	New	Not Approved, needs revisions and review again
FORSC	Major	Change	New	Approved with Minor Changes
FOR	200W	Change	New	Approved
FOR	350	Change	New	Approved with Minor Changes
FOR	366	Change	New	Approved with Minor Changes
FOR	400	Add	New	Approved with Minor Changes
FOR	450W	Add	New	Approved with Minor Changes
FOR	466W	Change	New	Approved with Minor Changes
VB SC	494H	Add	New	Approved with Minor Changes
W P	400	Change	New	Approved with Minor Changes
W P	411	Change	New	Approved with Minor Changes
W P	423	Change	New	Approved with Minor Changes
W P	435	Drop	New	Approved
W P	437W	Change	New	Approved with Minor Changes
Graduate Level Courses				
AGRO	590	Change	New	Approved with Minor Changes
SOILS	590	Change	New	Approved with Minor Changes

*After the College Committee review and approval process, all proposals also need to move forward through the Faculty Senate or Graduate School review and approval cycles.

2013 NACTA National Conference



The 2013 NACTA conference will be held June 25-29 at Virginia Tech, Blacksburg, VA. This conference will be a joint meeting with the National Institute of Food and Agriculture (NIFA), Division of Community and Education (DOCE).

The theme for the 2013 NACTA Conference is **"Crossing Disciplinary Boundaries."** Accepted abstracts that address the theme will be given first priority for oral presentations. Authors will be given the option to request an oral presentation,

but it will be up to the host committee to make the final selection and timetabling of oral presentations. All other abstracts will be poster presentations.

The 2013 NACTA Conference will serve as a venue for faculty in agricultural, environmental, natural, and life sciences to share their information on the theme of **"Crossing Disciplinary Boundaries."** as well as to share innovative teaching or advising ideas, scholarship of teaching, and other pertinent information. Abstracts are to fall within one of the three following topic areas: Innovative Teaching Approaches; Learning Outcomes; and, Scholarly Research Approaches.

View examples of poster/presentation titles from 2012 Conference at: <http://www.nactateachers.org/2012-58th-university-of-wisconsin-river-falls.html>.

As in the past, the Office for Undergraduate Education will continue to provide partial travel support for College of Ag Sciences' faculty/staff presenting papers (oral/poster) and/or participating in one of the NACTA Committees.

Additional information and link to submit abstract are available online at: <http://www.cpe.vt.edu/nacta/>



PENNSYLVANIA STATE UNIVERSITY



Office for Undergraduate Education

College of Agricultural Sciences

The Pennsylvania State University

101 Agricultural Administration Building

University Park, PA 16802-2602

Phone: 814-865-7521

Fax: 814-863-7277

<http://agsci.psu.edu>

ThinkAgain

SPRING 2013 COLLEGE & ACADEMIC CALENDAR

April 5	Late Drop Deadline
April 26	Withdrawal Deadline
April 26	Classes End
April 29-May 3	Final Exams
May 3-5	Commencement