



Undergrad Ed Updates

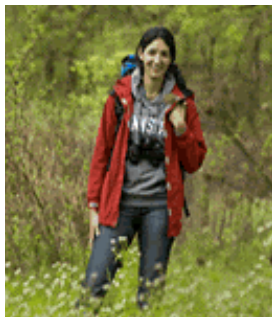
OFFICE FOR
UNDERGRADUATE
EDUCATION

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Undergraduate Fall Open House

The College will hold the annual Fall Open House on **Monday, October 5, 2009**. The open house event is offered jointly with the Undergraduate Admissions Office. A full day of activities includes overview of the college, scholarships, admission process, student aid, meetings with academic program representatives, campus walking tour and select tours of college facilities.



Interested students and families can register on-line at: <http://agsci.psu.edu/events/undergraduate-fall-open-house>



Undergraduate Education Campus Visits

The Office for Undergraduate Education will visit a number of campuses this fall, and department faculty and staff are welcome to come along. This is a great opportunity to connect with Ag Sciences students throughout the state. Also, for the first time, we will conduct three “virtual” campus visits via Adobe Connect. The schedule of visits is below. If any faculty or staff would like to attend, please contact Debbie Little (dxm16@psu.edu) at least one week prior to the visit date. Debbie will provide the “virtual visit” URL to program coordinators for distribution to faculty and staff.



Friday, Oct 9	Virtual Campus Visit	12:00 – 1:00 pm
Wednesday, Oct 14	Virtual Campus Visit	12:00 – 1:00 pm
Monday, Oct 19	Penn State Altoona	
Wednesday, Oct 21	Penn State Berks	
Friday, Oct 29	Penn State Mont Alto	
Thursday, Nov 12	Harrisburg	





*Dr. Terry Musser,
Coordinator of Student
Advising Center and
DUS programs*

IMPORTANT DATES!

Ag Career Day
Tuesday, Oct. 27th
9 AM to 4 PM
Bryce Jordan Center

**College of Ag Sciences
Scholarship Banquet**
Monday, Oct. 12th
5:30 PM
Penn Stater
Conference Center

Academic Advising Corner!

Changes to Schedule of Courses

Have you looked at the online [Schedule of Courses](#) lately? There are many enhancements and updates, so check it out. If your students need a class that begins later in the semester (or ends early), a [part-semester course](#) may work for them.

To find part-semester courses, do an [Advanced Search](#) in the Schedule of Courses and use the "Start Date" feature.

Advisor Briefing for New Math 021 and Math 022 Format

8:30 – 10 a.m. on Thursday, **October 8**, 114 McAllister Building.

Obtain answers to the following questions concerning Math 021 and 022:

1. Who/What is ALEKS?
2. What is he/she/it doing in the Math Department?
3. Are students left alone with ALEKS?

Call 865-7528 with questions.

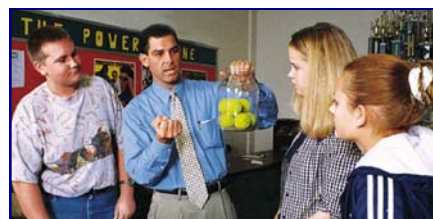
Undergraduate Research Conference Travel Support Form

Undergraduates presenting their research or creative work at national or regional professional conferences may request financial support to attend the conference. If approved, the student's college of enrollment Dean's Office, the Office of Undergraduate Education, and the sponsoring academic department will each share 1/3 of the costs. If the student is enrolled in the Schreyer Honors College, the distribution will be 1/4 college, 1/4 Undergraduate Education, 1/4 department, and 1/4 Schreyer Honors College. The contribution from the Office of Undergraduate Education is capped at \$300 per student.

To begin this process, the [Undergraduate Research Travel Support Form](#), together

with a statement of support from the faculty mentor, should be submitted to the student's academic department for approval and forwarded to the college's associate dean's office at least thirty (30) days before the travel date.

Questions or comments about the form or related procedures should be directed to the Office of Undergraduate Education, 417 Old Main, University Park (814) 863-1864.



Fall 2009 Commencement



The College of Agricultural Sciences Fall 2009 Commencement will be held on Saturday, December 19, at 9:00 a.m. in the Bryce Jordan Center. Visit <http://commencement.psu.edu/undergrad.html> for more commencement details.

Faculty planning to participate in the commencement ceremony can find out more information at <http://commencement.psu.edu/attending.html>

H1N1 Policy Reminder from Vice-President Pangborn

A message from Rob Pangborn, Vice President and Dean for Undergraduate Education:

Given the expanding number of students infected by the H1N1 virus, please make every reasonable effort to limit its spread by following the University policy that governs student absence on account of illness. As stated in Faculty Senate Policy 42-27 and Academic Administrative Policy E-11, students are not required to provide a physician's excuse if they are absent due to illness and should be provided with reasonable opportunities to make up missed assignments and exams.

Please alert your faculty, including all instructors and teaching assistants responsible for classes, laboratories, studios and other scheduled academic activities, that a full page ad will run in the Daily Collegian on Friday, September 25, advising students of the University's policies, as well as to the consequences of making false claims regarding the reason for absences.

The Collegian ad will state:

IF YOU HAVE FLU SYMPTOMS

The Centers for Disease Control and Prevention (CDC) and Penn State University strongly advise you to avoid public areas, such as work, classrooms, labs, libraries, and social gatherings.

Please help to limit the spread of H1N1 by staying away from people until you recover.

IF YOU ARE ABSENT

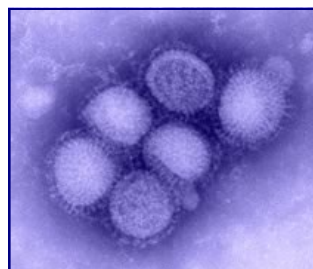
Make every effort to make up missed work. Begin by sending an email to your instructor. You should know that:

- All students are not required to provide a physician's excuse.
- Penn State Academic Administrative Policy E-11 requires all instructors, including TAs, to provide reasonable opportunities to make up missed assignments and exams.
- Ordinarily, instructors should not rely on the weighting of a semester's work in place of allowing you to make up missed work.
- You may explain to your teacher, if necessary, that Policy E-11 establishes a right to make up assignments and tests.
- On the rare occasion that you cannot resolve a problem with your instructor, you may contact the head of the department in which your course is offered. College associate deans and campus chief academic officers are prepared to assist you if you cannot locate a department head or instructor. Avoiding the spread of the H1N1 virus is that important!

Illness, of course, should not be used as an excuse to avoid coursework. False claims of legitimate or unavoidable absence may be considered academic integrity violations under Senate Policy 49-20, AAPP G-9.

Please join other responsible members of the Penn State Community by staying away from others until your flu symptoms subside.

Prepared by the Penn State University Office of Undergraduate Education



H1N1 Virus





Backpack to Briefcase



Look here for related information about career, internship, and professional development opportunities that may benefit your student programs. If you have ideas or suggestions for programs associated with the Career and Internship Initiative, please contact Debbie McAllister at djm415@psu.edu or 814-865-7522.

Ag Career Day - October 27, 2009

The College of Agricultural Sciences Career Day will be held on **Tuesday, October 27, 2009 from 9:00 AM to 4:00 PM** at the Bryce Jordan Center. Please encourage your students to attend and network with our agribusiness partners. Select companies will be interviewing students on campus in the days and weeks after career day. Company registration, list of employers attending, and more detailed information about the event is available online at the [Ag Career Day web site](#).



Traditionally, Ag Career Day has been a vital asset to students identifying internship, research, and full-time opportunities. Please help us make this event a success. Questions can be directed to Debbie McAllister at djm415@psu.edu, or 814-865-7522.



Student Prep Workshops for Ag Career Day

Resume 911

Wednesday, October 7, 2009

6:30 PM in 101 Ag. Sciences and Industries Building

Co-Hosted by Collegiate Farm Bureau and Dairy Science Club

Does your resume need some CPR? Come learn tips and tricks to rescue your resume and get it noticed. Come join the Collegiate Farm Bureau and Dairy Science clubs in a resume workshop. The Pennsylvania Dept. of Agriculture Human Resources team will be presenting information. College of Ag Sciences' students are welcome to attend and gain valuable information that will assist in job and internship searching. Food will be provided. Please encourage your students to attend! For more information, contact Debbie McAllister at djm415@psu.edu.

What Not To Wear: Professional Dress and Etiquette

***POSTPONED until Spring Semester; March 2010**

In coordination with Ag Advocates

Backpack to Briefcase (continued)

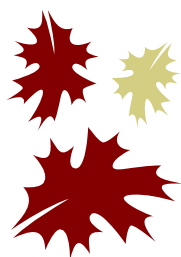
Graduate and Professional School Week

University Career Services is hosting Graduate and Professional School Week on the University Park campus on **October 13-15, 2009**. For more information, visit <http://www.fairs.sa.psu.edu/GPWeek/default.asp>.

Grad School Day Tuesday, October 13 11:00 AM to 2:00 PM HUB Alumni Hall	Medical School Day Wednesday, October 14 11:00 AM to 2:00 PM HUB Alumni Hall	Law School Day Thursday, October 15 11:00 AM to 2:00 PM HUB Alumni Hall
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Central Pennsylvania Fall Teacher Job Fair | October 29 | 9:00 AM to 12:00 PM | Penn State

For more information, visit http://www.lhup.edu/fall_job_fair/.



Once again this fall, Associate Dean Fernandez will make his way around to our program areas to meet individually with each of our undergraduate program coordinators. Watch for an email soon to get these meetings set up. If you have any issues or concerns, please share them with your program coordinator to bring to the table.



Fall 2009 Undergraduate Program Coordinators' Meeting Schedule

The Fall 2009 Program Coordinator Meetings have been scheduled on the following days, **1:30-3:00 PM**:

- ◆ Tuesday, October 20, Room 118 ASI
- ◆ Monday, November 23, Room 324 ASI
- ◆ Monday, December 21, Room 118 ASI

Meeting notices and reminders containing tentative agenda items will be emailed to Program Coordinators before each meeting.

We welcome your input and ideas for agenda items, so please feel free to contact us at any time to add an item for discussion.

Jim Dunn	AG BM, and 2 AGB
John Ewing	AEE and AG SC
Paul Heinemann	A S M and B E
Kate Butler	AGECO and ESOIL
Les Griel	ANBIO and VB SC
Harold Harpster	ANSCI
Jill Findeis	CED and E RRE
Rob Shannon	E R M
Stephanie Doores	FD SC
Jamie Murphy	FORSC, W F S, and W P
Charles Heuser	HORT
James Howell	IID and TOX
Dan Stearns	LSCPE
Andrew Mc Nitt	TURF
Al Turgeon	TURF (WD)



Curricular Affairs Committee — College of Agricultural Sciences

2009-2010 Revised Curricular Calendar

Proposals Due in CSCS system	Send to ACUE Deans (if necessary) Then to Committee Members for review	College Curricular Affairs Committee Meeting Dates and Locations	Revisions Due in CSCS System and Begin Final Approval Process (required signatories)	Proposals due to Faculty Senate	Curriculum Report Publication Date (on Blue Sheets for 30 days)	Senate Committee Curricular Affairs (SCCA) all day meeting
Friday August 7, 2009	Aug. 10-11, 2009	Thurs. Aug. 27, 2009 1:30-3:00 p.m. 102 Forest Resources	Sept. 4, 2009	Sept. 11, 2009	for the Oct. 6, 2009 Issue	Oct. 20, 2009
Friday Sept. 18, 2009	Sept. 21-22, 2009	Thurs. Oct. 8, 2009 1:30-3:00 p.m. 102 Forest Resources	Oct. 16, 2009	Oct. 30, 2009	for the Nov. 17, 2009 Issue	Dec. 8, 2009
Friday Oct. 30, 2009	Nov. 2-3, 2009	Thurs. Nov. 19, 2009 1:30 -3:00 p.m. 102 Forest Resources	Dec. 4, 2009	Dec.16, 2009	for the Jan. 12, 2010 Issue	Jan. 26, 2010
Wednesday Dec. 16, 2009	Dec.17-18, 2009	Thurs. Jan. 14, 2010 1:30 -3:00 p.m. 244 Ag. Engr. Bldg.	Jan. 22, 2010	Feb. 5, 2010	for the Feb. 23, 2010 Issue	March 16, 2010
Friday Feb. 12, 2010	Feb. 15-16, 2010	Thurs. March 4, 2010 1:30-3:00 p.m. 244 Ag. Engr. Bldg.	March 19, 2010	March 26, 2010	for the April 13, 2010 Issue	April 27, 2010
Friday April 9, 2010	April 12-13, 2010	Thurs. April 29, 2010 1:30-3:00 p.m. 244 Ag. Engr. Bldg.	May 14, 2010	May 28, 2010

Note: for course proposals submitted in CSCS, paper copies no longer need to be submitted. For PROGRAM proposals (not done in CSCS), you must submit one paper copy and a PDF file of the proposal by the due dates listed above (first column) to: K. Pletcher, 101 Ag Admin. Bldg.





Instructor Resources @ UP

Check out these Web sites for more information

Technology Classroom Overview

<http://clc.its.psu.edu/Classrooms/>

Reserving a Technology Classroom

<http://clc.its.psu.edu/Classrooms/Scheduling/>

Getting Help and Reporting Problems

<http://clc.its.psu.edu/SendMail/hotline.aspx>

Faculty Learning Opportunities

<http://its.psu.edu/training/>

<http://digitalcommons.psu.edu/>

Assistive Technology & Physical Access

<http://clc.its.psu.edu/AssistiveTech/>

Student Response Systems

<http://clc.tlt.psu.edu/classrooms/prs/>

Using Personal Laptops

<http://clc.its.psu.edu/Authentication/>

Specialized Software Installation

<http://clc.its.psu.edu/labs/Instruction/>

File Storage Options

<http://clc.its.psu.edu/DiskSpace/>

Collaborative Learning Spaces

<http://tlt.its.psu.edu/learningspaces/about.html>

Podcasts at Penn State

<http://podcasts.psu.edu/>

Penn State Testing Center

www.testing.psu.edu/



PENNSSTATE



Office for Undergraduate Education

College of Agricultural Sciences
The Pennsylvania State University
101 Agricultural Administration Building
University Park, PA 16802-2602

Phone: 814-865-7521

Fax: 814-863-7277

<http://cas.psu.edu>

ThinkAgain

FALL 2009 COLLEGE & ACADEMIC CALENDAR

September 28 - October 18	Final Exam Conflict Filing Period
November 13	Late Drop Deadline
November 23 - 29	Thanksgiving Holiday - No classes
December 11	Classes End
December 12 - 13	Study Days
December 14 - 18	Final Exams
December 19	Commencement