

**Faculty Advisory Committee to the Dean Meeting**  
**January 28, 2010**  
**Room 118, Agricultural Science and Industries**

**In Attendance:** John Becker, John Coupland, Liwang Cui, Matthew Kaplan, Jason Kaye, Martin McGann, Troy Ott, Ramesh Ramachandran, and Eric Zenner

**Unable to Attend:** Mary Barbercheck, Jill Findeis, Bhashan Jayarao, Kathleen Kelley, Timothy McNellis, and Eileen Wheeler

**Opening Remarks:**

Chair Martin McGann called the meeting to order at 10:08 a.m. McGann reported that during the December 2009 meeting, Dean McPheron indicated he would be meeting with the Provost to discuss the faculty workload issue and would prepare a paper for this committee to use. However, the dean has not had a chance to produce this paper before today's meeting. McGann asked the committee if they should continue the discussion without the paper or wait until the committee is able to review the paper. A short discussion followed concerning the following:

- Suggestion was made to wait for the dean's documentation and request that the dean also include information that Marcos Fernandez and Tracy Hoover were gathering from other Ag. Colleges in the United States.
- Set up a FACD meeting within a week or two after receiving the paper from Dean McPheron and request that he present the paper at the beginning of this meeting. It was advised that the FACD should restrain from asking the dean questions until after the committee meets separately to determine appropriate questions. FACD will then solicit faculty feedback and recommendations that will be presented to the dean as recommended guidelines.
- The Senate Committee on Faculty Affairs - Faculty Workload Policy Development (Appendix D) was shared with the committee. It was noted that this policy has not been mandated yet and is awaiting the president's approval. Online link to policy: <http://senate.psu.edu/agenda/2009-2010/jan2010/appd.pdf>.

Meeting adjourned at 11:12 a.m.

Respectfully submitted,

Cindy Teeters  
Office for Undergraduate Education  
[clt2@psu.edu](mailto:clt2@psu.edu)

Next FACD Meeting to be scheduled last two weeks of February.

*NOTE: The request to schedule the meeting in February was changed in email dated 2/4/10. Scheduling of February meeting has been postponed until paper is available from Dean McPheron.*