



College of Agricultural Sciences  
 Snider Agricultural Arena Facilities  
Agreement Form

Name of Unit or Organization: \_\_\_\_\_

Nature and Function of Group: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Complete Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

On-site Contact Name: \_\_\_\_\_ Cell No. \_\_\_\_\_

Set-up/Teardown Times: Start \_\_\_\_\_ Finish \_\_\_\_\_

Dates and Times Public Invited to Attend: Start \_\_\_\_\_ Finish \_\_\_\_\_

Facilities Requested (see list below) \_\_\_\_\_

Estimated Fee (see fee scheduled below) \_\_\_\_\_

Anticipated Attendance \_\_\_\_\_ Are you charging a fee? \_\_\_\_ If yes, \$ \_\_\_\_\_

Will food be served to the public? \_\_\_\_\_ Caterer's Name \_\_\_\_\_

How will your event be advertised on the Ag Arena Marquee (15 letter limit)? \_\_\_\_\_

Please contact Trish Shaw at (814) 865-4433 to arrange a meeting prior to your event to discuss specific requirements. You must make arrangements to obtain the Ag Arena key(s) at the Farm Services Building during normal business hours, 8:00 am – 4:30 pm.

You have been informed of and understand that a deposit of \$10.00 (per key) is required to obtain keys to the Agricultural Arena. Failure to return keys will result in forfeiture of the deposit. You are responsible for the security of the facility while possessing the keys.

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College of Agricultural Sciences Events – No Fee Assessed

All others:

	<u>1<sup>st</sup> Day</u>	<u>Additional Consecutive Days</u>
Arena	\$300.00	\$150.00
Holding Barns (each)	\$150.00	\$ 75.00
Conference Room	\$ 75.00	\$ 45.00
Mezzanine	\$ 75.00	\$ 45.00
Milking Station	\$150.00	\$ 75.00
Pantry	\$ 25.00	\$ 15.00
Labor	\$25.00/hr	\$35/hr. Overtime

\_\_\_\_\_  
 Event Coordinator  
 Signature

\_\_\_\_\_  
 Facility Manager  
 Signature