

# Group IEEE (Study Tour) Budget

Some of the costs below will be the responsibility of the student, some the responsibility of group fund raising efforts, some may perhaps be funded by other resources. This is just an exercise to help you begin to figure out the overall costs. NOTE: University Travel Per Diem is NOT a good source for this exercise. Use Actual Costs.

<u>Documents:</u>	<u>Estimated COSTS</u>
Passport*	_____
Visa(s)	_____
International Student I.D. *	__-optional-____
(available thru STA travel in the HUB or see the following website: <a href="http://www.statravel.com/Statravel/cards/cards_ISIC.aspx?menuid=6001">http://www.statravel.com/Statravel/cards/cards_ISIC.aspx?menuid=6001</a> )	

<u>Program Cost:</u>	
In country coordinator fees**	_____
Communication fees to arrange trip logistics	_____

<u>Short-Term Education Abroad Program Insurance</u>	_____
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<u>Transportation:</u>	
Air Fare	_____
Transportation to & from U.S. Airport	_____
Transportation abroad (train/bus passes, etc.)	_____

<u>Average Daily Expenses:</u>	
(x number of days of trip)	
Food	_____
Accommodations	_____
Touristic Fees (Theatre, Sightseeing, Museums)	_____

\*This is a cost which will probably be the responsibility of the individual student as some students may already have a passport and/or an international student ID (Student ID may allow student to travel in-country cheaper or use the student rate at museums, etc.).

\*\*An in country personal contact of the faculty member might be willing to coordinate all logistics for that portion of the trip in exchange for a reasonable fee. For example, Carole Sorreau (Head of International Relations, at ISAB in Beauvais, France) arranged for the Dairy & Ani Science Club Study Tour (Spring 02) accommodations, local trips to both agricultural agribusinesses and historical sites, transportation to and from Paris and a one day all encompassing sightseeing trip to Paris for a predetermined fee. AgroParisTech creates a two week program for a per student program fee.

## **SAMPLE STUDY TOUR BUDGET**