



**COST ACCOUNTING JUSTIFICATION
Non-Personnel Costs**

Principal Investigator (PI): _____ Account Number: _____
 Or
 Proposal OSP#: _____

- To Be Completed By the Principal Investigator -

Item Description: _____

Justification (How Does This Expenditure Benefit the Project?)

Will this item benefit multiple research projects? Yes No
 If Yes, provide the budget/fund and percent/amount below for all projects that benefit.

Allocation / Distribution

1st Account # _____	\$ _____	or	_____ %	Total Cost: \$ _____
2nd Account # _____	\$ _____	or	_____ %	
3rd Account # _____	\$ _____	or	_____ %	
4th Account # _____	\$ _____	or	_____ %	
TOTAL	\$ _____	or	_____ %	

Signature of Principal Investigator

Date

- To Be Completed by the Dept. or Research Admin. -

PI Email: _____

Award Name: _____

Award Period: _____

If Item Has Been Purchased: Document #: _____ Object Code: _____

Research Administrator or Financial Officer: Approve Deny

Comments:

Signature: _____ Date: _____

Additional Approvals (Optional)

 Title Signature Date

 Title Signature Date