Survival Skills for Child Care Directors
Montgomeryville Quality Inn
969 Bethlehem Pike (Rt. 309)
Montgomeryville, PA 18936

The Quality Inn is located at the Corner of Stump Road and Rt. 309, One mile south of Montgomery Mall

DIRECTIONS:
From the East:: Take PA Turnpike to Ft. Washington exit. Take Route 309 North approximately 7 miles. Quality Inn will be on your right.

From the South: Take Rt. 202 North to Rt. 309. Make right onto Rt. 309 South. Travel about 3/4 of a mile. Quality Inn will be on the left. To enter the parking lot, you will need to go past the hotel and take the first right hand U-turn so that you are heading North on Rt. 309.

From the North: Take Rt. 309 South past the Montgomery Mall. The Quality Inn will be on your left approximately one mile South. To enter the parking lot, you will need to go past the hotel and take the first right hand U-turn so that you are heading North on Rt. 309.

From Rt. 611: Take Rt. 463 North/West to Montgomeryville. Turn left onto Rt. 309 South. Go one mile past Montgomery Mall. The Quality Inn will be on your left. To enter the parking lot, you will need to go past the hotel and take the first right hand U-turn so that you are heading North on Rt. 309.

Sponsored by:
Penn State Cooperative Extension in Montgomery and Bucks County
Survival Skills for Child Care Directors

This workshop will provide skills to help child care directors understand what opportunities exist for informal mentoring; how to develop budgets and understand financial components of business. Network with your peers to learn how you can help each other. Receive 6 credits and .6 CEU from Penn State University.

8:00-8:30 a.m.
Registration & Coffee

8:30 a.m. – 10:00 a.m.
Peers Helping Peers
Claudia Mincemoyer, Ph.D., Assoc. Prof.
Penn State University

There are few tasks as frustrating as taking on the new role of director in a child care center. How can directors help each other? Or how can you help teachers in your own program? What skills are needed to help your peers grow and develop on the job? What opportunities exist for informal mentoring? Learn about the six behavioral functions of mentoring, how to give and receive feedback, assess your listening skills and develop strategies to increase dialogue and trust.

D8C2-91

10:00 a.m. – 12:00 p.m.
The True Cost of Early Care and Education
William J. Grant, CEO Hildebrandt Learning Centers, LLC Dallas, PA

Learn how budgeting will assist you in developing a clear financial picture. The goal of this training is to keep the center’s administration focused on the fact that a child care operation is still a “business”. Since it is a business operating in a highly competitive economy, all of the financial components to which any business is subject, needs to be applied to a child care center operation. D8C2-95

12:00 — 1:00 p.m.
Lunch

1:00 p.m. – 3:00 p.m.
Continuation of pre-lunch session

3:00 p.m. – 3:30 p.m.
Implementing a Mentoring Program
Taking the information from the first session on mentoring, participants will work on an implementation plan designed to help new directors. D8C2-91

3:30 p.m.
Evaluation and Adjourn

Hildebrandt Learning Centers (HLC) is a leader in developing and operating employer-related childcare centers in PA. Presently HLC operates 32 employer-sponsored child-care centers and 2 adult day care centers, and is a pioneer in the “intergenerational concept” of caring for both children and the elderly in the same setting. Presently 25 HLC centers have achieved National Association for the Education of Young Children (NAEYC) accreditation with a number of centers awaiting their accreditation review. In the United States, only approximately 8% of all licensed centers have the distinction of accreditation by NAEYC.

registration fee: $38 per person (coffee, refreshments, lunch, and materials included)

Adults: $38 x #_________ = __________
Total enclosed: __________

Please make checks payable to:
Montgomery County Cooperative Extension

Please return registration form and payment to:
Survival Skills
Montgomery County Cooperative Extension
1015 Bridge Road, Suite H
Collegeville, PA 19426

Or contact us by phone at:
610-489-4315